

Nutrition Matters Material Ordering Instructions for Utah WIC Clinics



1. Navigate to <https://nutritionmatters-utah.com/>
2. From this page, **select and add to cart** the booklets, brochures and/or guides you would like to order (*My First Year Booklet, I Am One Booklet, I Am Two Booklet, My Preschool Years Booklet, Little Book of Little Lunches Booklet, Infant Nutrition Guide and Learning to Use the Toilet Brochure*)
3. Once you have selected the items you would like to order, Select **Proceed to Checkout**.

Proceed to checkout

4. On the Customer screen, select **Already have an account? Sign in now**.

Customer

Email

☐ Subscribe to our newsletter.

Already have an account? Sign in now

Continue

5. Sign in to the centralized account using these credentials:
Email Address: jporter1@utah.gov
Password: UtahWIC1
6. Once signed in, the pricing of the items will automatically update to reflect the discount available to Utah WIC Clinics.
7. Under Shipping: **Select your agency's shipping address from the drop down.**
Don't see your agency's address? Please reach out to info@numatters.com to have it added.

Shipping

Shipping Address

Wendover WIC Program
Tooele County Health Department 801-273-2932
920 E Wendover Blvd / PO Box 554
Wendover, Utah, 84083-0554 / United States

American Fork WIC Program
Utah County Health Department 801-273-2932
599 South 500 East
American Fork, Utah, 84003 / United States

8. **Unselect the checkbox** next to My billing address is the same as my shipping address. Click Continue.

Updated July 14, 2025

9. Under Billing: **Select the Accounts Payable billing address from the drop down.** Click Continue.

Billing

Billing Address

A Billing Address
Utah DHHS WIC Program 801-273-2932
195 N 1950 W
Salt Lake City, Utah, 84116 / United States

Enter a new address

10. Under Payment: **Select Purchase Order.**

Shipping

Wendover WIC Program
Tooele County Health Department 801-273-2932
920 E Wendover Blvd / PO Box 554
Wendover, Utah, 84083-0554 / United States

Edit

Ship by Order Total **\$7.50**







Billing

A Billing Address
Utah DHHS WIC Program 801-273-2932
195 N 1950 W
Salt Lake City, Utah, 84116 / United States

Edit

Payment

☐ Credit Card



☒ **Purchase Order**

Place Order

11. Click **Place Order.**

The Nutrition Matters team and Jennifer Porter will be notified of your order.

Once it is approved, Nutrition Matters will fulfill your order.

To view an order that has been placed, navigate to **My Account**, and select **Completed Orders**.

Updated July 14, 2025